

Three or More Written Character References Required



As an applicant for employment at Leaps & Bounds Sports Center, it is your responsibility to supply **three or more written character references** which must be on file before the hiring process can be completed.

Seek your references from the following:

Former/ Current Supervisors
Teachers/ School Administrators/Coaches
Clergy
Community/Business Leaders
People for whom you baby-sit
Friends, family*
Other

Please deliver references to the Leaps & Bounds People Department by one of the following methods:

1. U.S. Mail to: Leaps & Bounds Sports Center, 30113 Eden Church Rd. Denham Springs, LA 70726
2. E-mail: janet@leapssports.com
3. Fax: [225-665-7200](tel:225-665-7200)**

** less objective references such as friends or family are considered but may not hold as much weight as more objective sources such as supervisors or teachers.*



Leaps & Bounds
sports center

This letter is in reference to _____,
who recently applied for employment at Leaps & Bounds Sports Center.

Leaps & Bounds Staff work with and around children, often in an unsupervised environment. Therefore, in order to be considered for employment each applicant must provide **(3) Three Character References** to help our Company accurately assess the stability of the application for employment. Time is of the essence in this process as the application will not be completed without all three references.
Confidentiality Assured.

- 1) How long have you known the applicant? _____ What is your association/relationship with the applicant? (friend, coworker, etc) _____
 - 2) Do you have any reason to suspect that the applicant is not suitable to work with or around children of any age in an unsupervised environment? YES NO If yes, please explain:
 - 3) To the best of your knowledge, has this person ever been convicted of or pleaded guilty to child abuse or any violent crimes or had a child removed from their home pursuant to Article 619 of the Revised Code. YES NO
 - 4) To the best of your knowledge, has the applicant ever been fired/ dismissed/ terminated or been asked to resign from a position because of failure to carry out responsibilities? YES NO
- 5) Please summarize your opinion of this applicant's character in particular their suitability to work with or around children. **CONFIDENTIALITY ASSURED.**

Please continue on another page If necessary

Signature	Date
-----------	------

Print Name: _____

Address: _____

Email: _____ Phone: _____

Please deliver references to the Human Resource Dept of Leaps & Bounds Sports Center by

- 1) US Mail: Leaps & Bounds Sport Center ♦ 30113 Eden Church Rd ♦ Denham Springs, LA 70726
- 2) Email: Janet@leapssports.com
- 3) Fax: 225-667.6620
- 4) Hand Delivered by applicant to Leaps & Bounds in a sealed envelope with the author's name over the back flap.